

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, September 4, 2012**

The Jefferson County Highway Committee met on Tuesday, September 4, 2012, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; George Jaeckel; Glen Borland; Al Counsell; Blane Poulson

Members absent: None

Also Present: William Kern, Highway Commissioner  
Ann Jenswold, Highway Department  
Erik Coonen, Highway Department  
Gary Petre, County Administrator  
Phil Ristow, Corporation Counsel  
John Molinaro, County Board Chairman  
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the August 7, 2012 Highway meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Borland to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell

NOES: None

ABSENT: None

ABSTAIN: Poulson

**CORRESPONDENCE:**

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Project/Construction Work**

CTH "E" (CTH "P" – CTH "F") – Rehabilitation, Pulverize, Pave

Widening and drainage work started in April

Update – Rehabilitation and binder paving complete

CTH "SC" (STH 16 – CTH "CW") – Construction, Pave

Material and prep work started, major work to begin in May

Update – Construction is in progress on the north 1.0 mile

CTH "B" (Rock Lake Road – CTH "V") – Mill, Pave

Small project will be completed in early May

Update – Project is complete

CTH "A" (CTH "S" – Lake Mills) – Major Culvert, Pulverize, Pave

Summer/Fall project

Update – Design work on culvert, road work will start in September

CTH "C" (Evenson Road – CTH A) – Design, Construction

Survey and design work in process

Update – Design work should be completed in the next month – construction work will be in late fall or early spring

- **General Maintenance**

Crews are milling pavement heaves on interstate

Crews are finishing seal coat work on all county, town, and city roads

Crews are working on additional mowing needed on state and county highways

- **Winter Maintenance**

- **Office/Shop**

Inventory of county culverts is in progress

Shop employees are working on the set-up of the new tri-axle trucks

**OLD BUSINESS**

NONE

**NEW BUSINESS****9a. Discuss status of potential sites for future highway facility**

County Administrator, Gary Petre, stated that an offer was submitted last Friday for the old Countryside site. The intent is to go to the County Board with a Resolution next week. Corporation Counsel, Phil Ristow, added that the offer is contingent on the City of Jefferson allowing a Highway facility in this location. The Committee had discussion on the lay of the land at the old Countryside site and where the buildings would be placed. No Motion.

**9b. Review 2013 road aid petitions**

Commissioner Kern reviewed the road aid list with the Committee and answered questions. County Board Chair, John Molinaro, stated that this Committee will need to have discussion on the continuation of this program in the future due to budget constraints.

It was moved by Mr. Poulson and seconded by Mr. Jaeckel to approve the road aid petitions as printed in the amount of \$79,348.00.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell, Poulson

NOES: None

ABSENT: None

ABSTAIN: None

**9c. Review monthly financial account summary**

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. No Motion

**10. Highway Operations Report**

The Commissioner reviewed the operations with the Committee regarding current operations; CTH "SC" is on schedule; CTH "E" is expected to have final paving complete in the next 3 to 4 weeks; CTH "A" pulverizing will be started in late September, culvert work needs to be done; CTH "C" work will start late this fall, depending on how "SC" goes. Commissioner Kern also discussed a new salt brine system that would be included in a new highway facility. No Motion.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	08/15/12	\$ 107,900.49
BILLS:	08/16/12	\$ 300.00
BILLS:	08/29/12	\$ 226,090.41
BILLS:	09/04/12	\$ 2,703.90
COMMITTEE:	JUNE	\$ 121.10
COMMITTEE:	JULY	\$ 322.18
TOTALS:		\$ 337,438.08

It was moved by Mr. Poulson and seconded by Mr. Jaeckel that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell; Poulson

NOES: None

ABSENT: None

ABSTAIN: None

The next Highway Committee meeting will be Tuesday, October 2 at the Jefferson County Highway Department.

Motion by Mr. Jaeckel and seconded by Mr. Poulson to adjourn at 8:43 a.m.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell; Poulson

NOES: None

ABSENT: None

ABSTAIN: None

Approval:

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Al Counsell, Secretary